

BARNSELY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
July 19th 2018

Report of the
Penistone Area Council Manager

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the current financial position.

2.0 Recommendations

2.1 That members receive the update on the procurement activity.

2.2 That members agree to proposals for the establishment of an Isolated and Vulnerable Older People fund at a cost of £70,000.

2.3 That the Executive Director for Communities be authorised to approve the grant procedures, including award criteria, taking account of the recommendations of the working group established to assist the development of the process.

2.4 That the formal approval of grants, up to a total value of £70,000, be authorised to the Executive Director for Communities, following recommendations from the grant fund panel members.

2.5 That members note the update on Working Together Fund 2018/19 and consider the option to promote current funds.

2.6 That Members note the current demand on Ward Alliance Fund allocation for 2018/19 and agree the proposal to allocate an additional £20,000 to the fund from the Area Council budget 2018/19

2.7 That Members note the update on the Twiggs Clean and Tidy contract from within this report and agree any proposal to extend this contract for a further 12 month in light of this.

2.8 That Members note the financial update on the budget for 2018/19

3.0 Isolated and Vulnerable Older People Service

At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

- 3.1 Age UK were selected as the preferred provider and a 12 month contract with a value of £70,000 started in January 17 for one year with the option to extend the project for a further year at the discretion of the Penistone Area Council.
- 3.2 Following consideration of a six month performance report and presentation at the Penistone Area Council meeting on the 3rd August 17, Members agreed a one year extension to run from 1st January 2018 to 31st December 2018 at a cost of £70,000 for 12 months. This is funded £17,500 from 2017/2018 budget to cover the period January – March 2018 and £52,500 from 2018/2019 Area Council budget.
- 3.3 Age UK presented details of their performance outcomes to date and advised of future service sustainability options, at a Member briefing on 17th May 2018. From this, Members concluded that whilst outcomes from the existing contract were being addressed satisfactorily, there is a need for further work beyond the lifespan of the contract to ensure a more sustained approach can be made to addressing the needs of isolated and vulnerable older people in the Penistone East and West area.
- 3.4 At the Penistone Area Council meeting on 7th June 2018, following an options appraisal to allow Area Council to consider it's approach, it was agreed that specific programmes of work (as identified in the options) should be supported and funded through PAC grant funding.
- 3.5 It is recommended that £70k is made available from 2018/9 Penistone Area Council fund allocation to set up an 'Isolated and Vulnerable Older People Fund' with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.6 To enable the development of the fund and agree the framework and criteria it is recommended that the Penistone Area Council Manager establish a small task group which, with a report back to the Penistone Area Council at it's meeting on October 4th 2018 in relation to the progress in establishing the fund.
- 3.7 The current service to support Isolated and Vulnerable older people delivered by Age UK continues to report satisfactory outcomes which are demonstrated in the current performance report.

4.0 Penistone Area Council Working Together Fund

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.

4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of **£202,038**

4.3 To date the following applications have been approved:

- Penistone roundtable: £11,660
- Penistone Scout Group: £8,050
- Trans Pennine Trail conservation volunteers: £6,630
- Penistone FM, young people in radio: £15,627
- Penistone Bumping spaces: £19,836
- Sporting Penistone: £16,230
- Penistone Youth Activities: £8730
- DIAL Barnsley : £4275
- Penistone Wi-Fi Project: £5,545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)
- Bumping Spaces: £19,836
- South Pennine Community Transport, CIC: £5,000
- Penistone FM, Community radio and training project: £19,840
- Cycle Penistone, CIC: £ 5,990
- South Pennine Community Transport , CIC extension to Pilot: £6,538
- DIAL Barnsley: £4,395
- South Pennine Community Transport , CIC Community bus : £20,000

4.4 Total applications to date = **£178,181**

4.5 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget.

4.6 At the Area Council meeting on the 8th February 2018 it was agreed that the remaining underspend of £33,856 of the Working Together Fund is carried forward to 2018/19 and that funds be promoted widely to attract applications.

4.7 At the Area Council meeting on 5th April, 2018 Members considered an option to use an allocation of remaining Working Together Funds to support the continuation of running the Community Transport bus pilot operated by South Pennine Bus Company for a further 12 months at a cost of £20,000. It was agreed that an application would be welcomed for consideration by the Working Together Panel which would be considered at it's meeting on May 30th 2018. In light of this, Working Together Funds have not been widely publicised.

4.8 Following panel approval to fund South Pennine Community bus Service at a cost of £20,000, Members are advised that a total of **£13,856** now remains within the current Working Together Fund.

4.9 Members are asked to consider if they wish to continue to promote the Working Together funds remaining, or add to these from Area Council budget reserves at a later date and then promote widely.

5.0 **New Clean, Green and Tidy Service**

5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not be tendering for the service.

5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st November 2017.

5.3 At the Area Council meeting of December 7th 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements. Subsequent performance reports have been received by Area Council at meetings on February 8th and April 5th 2018 showing satisfactory progress against contract outcomes.

5.4 A presentation was given by Twiggs Ground Maintenance to Penistone Area Council at it's meeting on June 7th 2018, giving a full review of work undertaken against contract so far. This was well received by members.

5.5 Members are advised that the current contract for the Clean, Green and Tidy service expires on 1st November 2018, and a decision is required as to whether the contract should be extended for a further 12 months at a cost of £98,007. There is scope within the existing Area Council budget to fund 5 months of any additional contract at a cost of £40,836.25 from the 2018/19 Area Council budget, with the remaining amount of £57,170.75 to be earmarked for the 2019/20 Area Council budget.

6.0 **Ward Alliance funding**

At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining Working Together Fund underspend to top up the Penistone East and West Ward Alliance budget, providing a total budget for the Ward Alliance of £40,000 in 2017/18. This has been fully allocated up to the end of March 2018.

6.1 A Ward Alliance fund allocation of £20,000 has now been made available outside of Area Council Funds for the financial year 2018/2019.

6.2 Current demand on Ward Alliance fund allocation is increasing, although currently within budget as a result of a number of applications being turned down at the last

Ward Alliance meeting. In order to anticipate future demand, members are advised that there is scope within the current Area Council budget to allocate additional funds to support the Ward Alliance of up to £20,000.

7.0 **Finance Update**

- 7.1 At the end of the financial year 2017/18, Penistone Area Council had allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget of £5,157(including £3,362 uncommitted but identified for spend) has been carried forward to the 2018/2019 budget allocation.
- 7.2 The 2018/19 budget shows an allocation of £52,000 for the Age UK Barnsley contract (up to January 2019).
- 7.3 There is currently scope within the 2018/19 budget to allocate a fund of £70,000 referred to in 3.5 to continue to support working Isolated and Vulnerable Older people beyond the lifespan of the existing service contract.
- 7.4 Subject to performance and identified need for an extension of the Clean, Green and Tidy contract, £98,007 would be required from Area Council budget. It is recommended that £40,836 for this be allocated from within the current budget , with the additional £57,170.75 earmarked from Penistone Area Council budget allocation 2019/20.
- 7.5 Further to any decision to allocate £20,000 additional funds to the Penistone Ward Alliance, as referred to in 6.2 this would leave a working balance of **£18,958.75** This would ensure sufficient funds are available to support any future decision to allocate additional funds to the Working Together funds to meet existing or reviewed priorities later this financial year.

	Current expenditure from 2018/19 allocation	Indicative expenditure From 2018/19 allocation
Age UK contract	£52,000	
Clean Green and Tidy Extention		£40,836.25
Working together fund		
Allocation to WA funds		£20,000
Magazine distribution costs		£3362
Supporting Older people Fund		£70,000
total	£52,000	£134,198.25
Total potential spend	£186,198.25	
Total potential remaining from base budget of £205,157 *	£18,958.75	

*Ref to 7.7

7.7 Penistone Area Council full budget summary to date

Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	Commissioning Budget 2014/15	Commissioning Budget 2015/16	Commissioning Budget 2016/17	Commissioning Budget 2017/18	Commissioning Budget 2018/19
Base Expenditure					200,000	200,000	200,000	200,000	200,000
Countryside Skills Training	Growfore	01-Oct-14	1 yr	£ 100,000.00	100,000	300,000	309,845	200,000	205,157
Countryside Skills Training Extension	Growfore	08-Sep-15	6 months	£ 54,600.00		54,600			
Clean & Green	BMBC	01-Nov-15	18 months	£ 160,000.00		35,555	124,445		
Clean & Green extension								15,974	
Working Together Fund	Various			£ 202,038.00		60,000	92,038	50,000	
Allocation to Ward Alliances/DWB 15-16	N/A	Aug-15		£ 40,000.00		40,000			
Allocation to Ward Alliances 16-17	N/A	Apr-16		£ 20,000.00			20,000		
Reducing Isolation in older people	Age UK	TBC		£ 138,346.00			70,000	17,500	52,000
Community Magazine distribution costs	Various			£ 6,724.00			3,362	3,362	
Allocation to Ward Alliances 17-18	N/A			£ 10,000.00				10,000	
Clean & Green 2017/18	Twiggs	TBA		£ 98,007.00				98,007	
Expenditure Incurred in Year					100,000	190,155	309,845	194,843	52,000
In Year Balance					100,000	9,845	-109,845	5,157	148,000
Allocation remaining from C/F						109,845	0	5,157	153,157
Earmarkings (to include C/F & unspent allocation)									
Actual spend for year									
Balance Including Any Base Expenditure Not utilised in Previous Financial Year									

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